



## Life Membership – Assessment Criteria

### Nomination Process

A completed *Life Membership – Nomination Form* must be submitted before the 31 March by a Club Member to the Club Secretary for evaluation by the Life Membership Committee.

Nominations are assessed by the Life Membership Committee on behalf of the Club and a recommendation made to the Board prior to the last Board meeting preceding the Annual General Meeting.

Successful nominations are announced at the Annual General Meeting and awarded at the Annual Presentation Night.

### Life Membership Committee

The Life Membership Committee is a three (3) person Committee that is convened to assess nominations for Life Membership each year. The representatives are appointed annually after the Club elections have been completed and one representative is nominated from the each of following areas of the Club;

- a Life Member is nominated by the existing Life Members
- a Director is nominated by the Board
- a Club Member (who cannot be a Life Member or Board Member) is nominated by the Club President.

Should a representative of the Life Membership Committee be nominated for Life Membership (either the Club or Board representative) then the representative must resign their position and another representative be appointed by the appropriate area of the Club (i.e. the Club President for the Club Member and the Board for the Director).

### Assessing Nominations

Nominations are evaluated against four (4) main “categories” regarded as significant areas for the successful management and daily operations of the Club. Within each category there are a range of “criteria” that are perceived as representative of the types of activities, behaviours and/or contributions for that category.

A rating scale is used to assess the overall level or extent of contribution within each “category” based on the individual’s contribution against the “criteria” within each “category”.

Nominees must have:

- Been a Senior member (over 18 years of age) of the Club for at least 15 years;
- Made a “high” level of contribution (rating 3 or more) in at least 2 categories and a moderate level of contribution (rating 2 or more) in at least one other category.



## Life Membership – Assessment Criteria

### Assessment Categories

- A. Lifesaving Services
- B. Positions of leadership, administration and organisation
- C. Club development and support
- D. Competition

### Assessment Criteria

Below are examples of types of significant contributions required within each of the Assessment Categories.

#### A. Lifesaving Services

- Awards gained by nominee
- Patrolling history (years and hours)
- Positions of responsibility (see also Category B Leadership etc.)
- Development of others (groups or individuals trained or assessed for Surf Lifesaving Awards)
- Contribution to Life Saving in general (i.e. outside of club)
- Significant events or contributions to community (i.e. rescues, promotion of surf and water safety programs etc.)

#### B. Positions of leadership, administration and organisation

- Committee or related positions held within the Club (including representing the Club)
- Administrative or related roles, duties or activities
- Significant contributions to general management or operations of the Club (excluding fund raising see Category 3)
- Significant contributions to social activities and or events (such as organising or coordinating activities or taking on roles team leader roles)

#### C. Club development and support (membership, infrastructure and facilities)

- Fundraising (coordination and participation in fundraising events)
- Sponsorship and/or generation of sponsorship (including prizes, gifts etc for presentations)
- Development of other members (involvement in Nippers/Junior Development/Life Saving Services etc.)
- Membership development (contribution to increasing/expanding membership and/or member services and benefits)
- Development and improvement to Club Infrastructure, facility and equipment

#### D. Competition

- Standard and level of competitive achievement (award and competition outcomes)
- Club and regular carnivals participation (Club, Regional, State and National or International competition)
- Coaching and skill development of members
- Coordination and assistance or support of Club members at competitions/carnivals



## Life Membership – Assessment Criteria

### Rating Scale

The following Rating Scale is used by the Life Membership Committee to assess the overall contribution of nominees within each of the Assessment Categories.

#### Rating 0

Individual has made little or no contribution in area.

#### Rating 1 (LOW)

Individual has made some small contribution in some areas (criteria) over time but contribution is regarded as ad hoc or minimal and inconsistent.

#### Rating 2 (MODERATE)

Individual has contributed in several criteria although not necessarily on a consistent and regular basis. Will contribute or assist when called upon but is not considered as an initiator or regular volunteer in most areas (criteria) of the category.

#### Rating 3 (HIGH)

Individual has contributed to the majority of criteria within the category during their membership and is regarded as a regular contributor and volunteer. The nominee will have either taken on roles of responsibility or leadership, initiated or coordinated activities events and/or functions and has contributed beyond the role normally expected of all Club members. Their contribution is recognised within the Club.

#### Rating 4 (OUTSTANDING)

Individual has been a consistent and “significant” contributor in most if not all criteria within the category over a sustained period of time and throughout the majority of their membership. In doing so, the member will have exceeded the contribution outlined in Rating 3. The individual is well respected as a leader and initiator and their contribution is widely recognised both within the Club and may also be recognised outside the Club within the Lifesaving community. Contribution over time is regarded as having well exceeded expectations of members.